

**\*\*Lenovo Refresher Course after meeting at 10am - BRT (Assessors)**

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**ESSEX COUNTY BOARD OF TAXATION  
BOARD MEETING**

**AGENDA**

**Thursday, October 1, 2015**

**9:00 a.m.**

**THIS MEETING IS CALLED PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF WHICH HAS BEEN PROVIDED TO THE NEWARK STAR LEDGER, A LOCAL NEWSPAPER AND SUCH NOTICE HAVING BEEN POSTED IN THE ESSEX COUNTY BOARD OF TAXATION.**

1. ROLL CALL
2. Approval of September 10, 2015 Minutes
3. Accept AA/OA Books filed / Roll Call
4. Tax Rates to be Certified: Belleville, Fairfield, Irvington, Newark and South Orange
5. Update of Revaluations for Caldwell and Essex Fells 2016
6. Status of Deeds / Problems
7. Status of Assessors for Caldwell and Montclair
8. Public Speakers
9. New Business
10. Adjournment

**COMMISSIONERS**

**PRESENT**

**ABSENT**

**O'BRIEN, PRESIDENT**

**X**

**DEFURIA**

**X**

**GRODMAN**

**X**

**JOHNSON**

**X**

**LINARES**

**X**

**MATARAZZO, JR**

**X**

**STEWART**

**X**

**\*AGENDA MAY BE AMENDED PRIOR TO BOARD MEETING\***

A meeting of the Essex County Board of Taxation was held on Thursday, October 1, 2015 at 9:15 a.m. at its office located at 50 South Clinton Street, Suite 5200, East Orange, New Jersey.

**1. Roll Call**

Upon roll call, the following members were present: President O'Brien, Commissioners DeFuria, Matarazzo, Jr., Stewart and Administrator Durkin. Commissioners Grodman and Linares were absent. Commissioner Johnson arrived at 9:33 a.m.

**2. Approval of September 10, 2015 Minutes**

The motion to approve the September 10, 2015 meeting minutes was made by Commissioner DeFuria and seconded by Commissioner Matarazzo. All were in favor.

**3. Accept AA/OA Books filed/Roll Call**

Kenya Kourkoulis, Administrative Assistant, called the roll call for Added/Omitted tax books. All the (22) municipalities will be filed by the end of the day.

**4. Tax Rates to be Certified: Belleville, Fairfield, Irvington, Newark and South Orange**

Commissioner Matarazzo made the motion to approve the tax rates for Belleville, Fairfield, Irvington, Newark and South Orange. Commissioner DeFuria seconded the motion. All were in favor.

**5. Update of Revaluations for Caldwell and Essex Fells 2016**

**Caldwell**

George Librizzi, Tax Assessor for Caldwell informed the Board that Caldwell is in the process of correcting a sub-division on tax map. Hopeful that by January maps will be approved.

**Essex Fells**

Administrator Durkin stated that Kevin Esposito, Tax Assessor submitted a Revaluation Status Report dated September 8, 2015. Contract awarded to Professional Property Appraiser, Inc. (PPA). Also, update dated September 29, 2015 received from Mr. Esposito stating that

updating of the tax maps underway and they are expected to be completed in late October. Discussion followed regarding the signatures on contract and tax maps.

## **6. Status of Deeds / Problems**

Kenya Kourkoulis, Administrative Assistant stated the Register's Office has changed vendors regarding the processing of deeds. Instead of using book and page as the identifier for the deeds, now the instrument number will be the identifier.

9:33 - Commissioner Johnson arrived

Administrator Durkin stated a meeting is being organized with the Register's Office, Patty Wright and Technical Support staff from the State, Vital, George and herself. Much discussion followed.

### **6a. Motion to Approve Roll Back – Farms**

(Added to the Agenda)

Commissioner DeFuria made the motion to approve judgments heard on September 29, 2015. Commissioner Stewart seconded the motion with Commissioners O'Brien and Johnson in favor. Commissioner Matarazzo abstained.

9:37 – Commissioner DeFuria excused himself from meeting

## **7. Status of Assessors for Caldwell and Montclair**

Administrator Durkin stated that Caldwell has hired George Librizzi, CTA. Montclair will be having interviews shortly. Administrator Durkin will sign Added/Omitted Tax Listings.

## **8. Public Speakers**

Discussion regarding new format for tax listings for 2016, overrides, preliminary table, etc.

## **9. New Business**

Joe Pisauro, Tax Assessor announced the Christmas luncheon scheduled for Wednesday, December 16 at 12 noon at West Orange Manor.

At 9:49 a.m., a motion was made by Commissioner Johnson to go into Executive Session. Commissioner Matarazzo seconded the motion. All were in favor.

At 10:22 a.m., a motion was made by Commissioner Stewart to exit Executive Session and return to open session. Commissioner Johnson seconded the motion. All were in favor.

## **10. Adjournment**

A motion was made to adjourn by Commissioner Johnson and seconded by Commissioner Stewart. All were in favor. The meeting was adjourned at 10:23 a.m.

Respectfully submitted,

Joan Codey Durkin, CTA  
Essex County Tax Administrator

JCD/pms