

**ESSEX COUNTY BOARD OF TAXATION  
REORGANIZATION BOARD MEETING AGENDA\*  
THURSDAY, MAY 1, 2014**

***THIS MEETING IS CALLED PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF WHICH HAS BEEN PROVIDED TO THE NEWARK STAR LEDGER, A LOCAL NEWSPAPER AND SUCH NOTICE HAVING BEEN POSTED IN THE ESSEX COUNTY BOARD OF TAXATION.***

1. *ROLL CALL*
2. *Reorganization*
3. *Approval of minutes for April 2014 Board Meeting*
4. *Approve Meeting Dates for the Coming Year*
5. *Motion to approve all appeals heard up to May 1st including Tax Court Pending, Affirmances, Stipulations and Withdrawals*
6. *Appoint Camille Simeone OPRA custodian of records for the Tax Board*
7. *Update of Deeds*
8. *Update of number of Appeals*
9. *Request to the Division of Taxation for tax appeal hearing extension to July 31, 2014*
10. *Confirming Signature stamps acceptable on documents*
11. *New Business*
12. *Public Speakers*
13. *Adjournment*

**COMMISSIONERS**

**PRESENT**

**ABSENT**

*O'BRIEN, PRESIDENT*

*X*

*DEFURIA*

*X*

*JOHNSON*

*X (ARRIVED AT 9:35)*

*LINARES*

*X*

*MATARAZZO*

*X*

*ADMIN.DURKIN*

*X*

***\*Agenda can be amended at any time prior to meeting\****

A meeting of the Essex County Board of Taxation was held on Thursday, May 1, 2014 at 9:20 a.m. at its office, 50 South Clinton Street, Suite 5200, East Orange, New Jersey.

## **1. ROLL CALL**

Upon roll call the following members were present: President O'Brien, Commissioners DeFuria, Linares, Matarazzo and Administrator Durkin. Commissioner Johnson arrived at 9:35 a.m.

## **2. REORGANIZATION**

Commissioner Linares made the motion for Commissioner O'Brien to remain the President of the Tax Board. Commissioner DeFuria seconded the motion. All were in favor.

## **3. APPROVAL OF MINUTES FOR APRIL 2014 BOARD MEETING**

Commissioner Matarazzo made the motion to approve the Board minutes for April 2014. The motion was seconded by Commissioner DeFuria. President O'Brien was in favor. Commissioner Linares abstained for the motion, he was not present at the April 2014 Board meeting.

## **4. APPROVE MEETING DATES FOR THE COMING YEAR**

President O'Brien requested a motion to approve the meeting dates for the coming year, with no Board meetings for July and August. Commissioner Linares made the motion to approve the meeting dates. The motion was seconded by Commissioner Matarazzo, all were in favor.

## **5. MOTION TO APPROVE ALL APPEALS HEARD UP TO MAY 1<sup>ST</sup> INCLUDING TAX COURT PENDING, AFFIRMANCES, STIPULATIONS AND WITHDRAWALS**

A motion to approve all appeals heard up to May 1, 2014 was made by Commissioner Linares. The motion was seconded by Commissioner Matarazzo, all were in favor.

## **6. APPOINT CAMILLE SIMEONE OPRA CUSTODIAN OF RECORDS FOR THE TAX BOARD**

A motion to appoint Camille Simeone the OPRA custodian of records was made by Commissioner Linares. The motion was seconded by Commissioner Matarazzo, all were in favor.

## **7. UPDATE OF DEEDS**

Administrator Durkin stated that approx. 1,000 more deeds have been processed from this time last year. Discussion followed regarding the Real Estate market.

## **8. UPDATE OF APPEALS**

Kenya Kourkoulis, Administrative Assistant stated that the total number of appeals is 5,193. Total scheduled appeals to the end of May is 3,093. All should be completed by June and have July for clean-up. Discussion followed regarding inspections before hearings, taxes, adjournments and judgment codes.

Commissioner Johnson arrived 9:35.

## **9. REQUEST TO THE DIVISION OF TAXATION FOR TAX APPEAL HEARING EXTENSION TO JULY 31, 2014**

Administrator Durkin requested a motion to approve a letter to be forwarded to the State requesting an extension to July 31, 2014. A motion was made by Commissioner Johnson to approve the request. The motion was seconded by Commissioner Matarazzo, all were in favor.

## **10. CONFIRMING SIGNATURE STAMPS ACCEPTABLE ON DOCUMENTS**

President O'Brien asked for a motion to approve the use of Commissioner's signature stamps on documents. Commissioner Johnson made the motion to approve. The motion was seconded by Commissioner Matarazzo, all were in favor.

## **11. NEW BUSINESS**

Administrator Durkin stated on the advice of the Treasury Ethics Officer of NJ a memorandum regarding conflict appeals was drafted. Discussion followed.

## **12. PUBLIC SPEAKERS**

No public speakers.

## **13. ADJOURNMENT**

There being no further business the meeting was adjourned at 10:20 a.m. by a motion made by Commissioner Johnson. The motion was seconded by Commissioner Matarazzo, all were in favor.

**Respectfully Submitted**  
**Joan Codey Durkin, CTA**  
**Essex County Tax Administrator**